

Reconciliation of Fundraiser Activity

Name of Organization

Time Period of Fundraiser (Beg. & End Dates)

Description of Items Sold

RECEIPTS:

$$\frac{\text{_____}}{\# \text{ of Items Sold}} \times \frac{\text{_____}}{\text{Sale Price of Items}} = \frac{\text{_____}}{\text{Total Sales}}$$

DISBURSEMENTS:

$$\frac{\text{_____}}{\# \text{ of Items Purchased}} \times \frac{\text{_____}}{\text{Purchase price of Item}} = \frac{\text{_____}}{\text{Total Purchases}}$$

Net Profit _____

RECONCILIATION OF SALES TO DEPOSITS:

Total Sales from Above _____

Deposits:	Date	Amount
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____

Total Deposits _____

Difference (should be zero) _____

Explanation of difference, if not zero: _____

Prepared By: _____ Verified By:

Sponsor

Student/Other Org. Rep.

Date

Date